

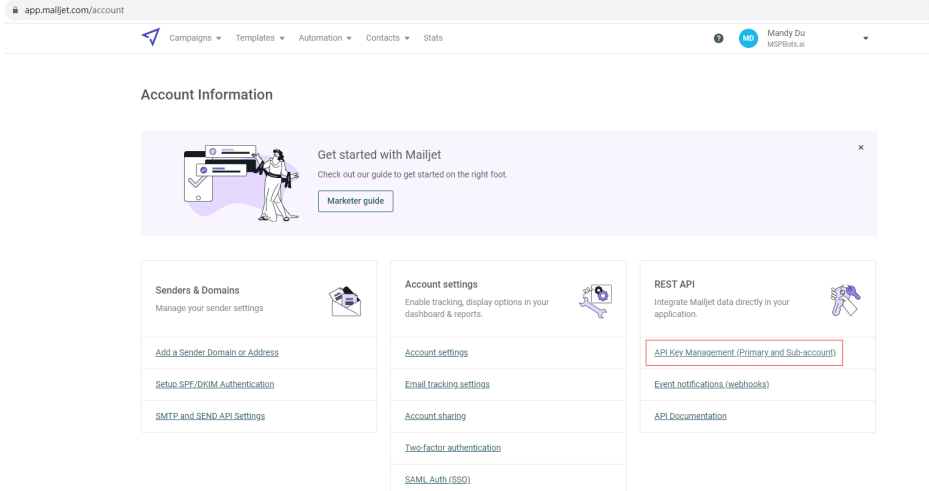
Configure the Outgoing Mail - Mailjet

- [To configure in Mailjet](#)
- [To customize the sending address of outgoing emails](#)

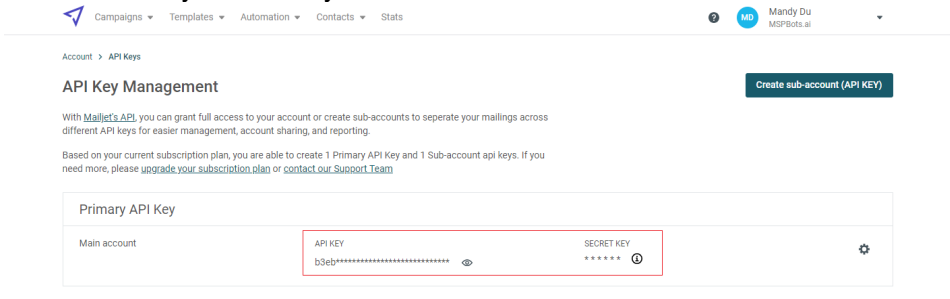
This article is helping users who are using Mailjet as an SMTP server to configure outgoing mail.

To configure in Mailjet

1. Login Mailjet with your account and go to **Account settings > REST API > API Key Management (Primary and Sub-account)**.



2. Generate an **API key** and **secret key**.



To customize the sending address of outgoing emails

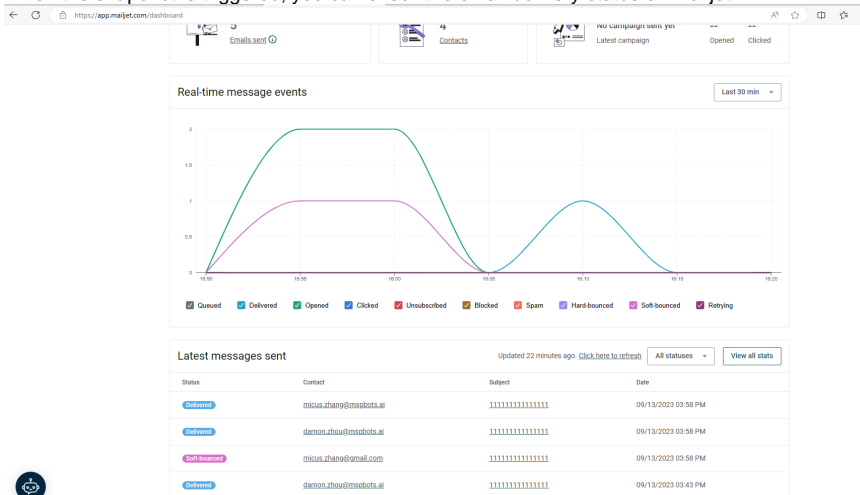
1. Open the [MSPbots app](#) and go to **Settings > System**.
2. Click **Outgoing Mail** in the upper right corner of the Settings tab.
3. Click **Add** and fill out the form.
4. Enable the **Show From Address** option and enter a valid email address in the **From Address** field, then check the verification email sent to the email address you provided.
 - a. Please note that the **From Address** configured here needs to be the same as the email name used to log in to Mailjet.

1. Click **Test Connection** at the bottom of the form to verify if your connection is successful.
2. Once you have verified your connection, click **Confirm** to save the settings.
This action will prompt you to verify your email access.
3. Open the verification email sent to the address you provided for configuration. Click the **Verify** link in the email.
4. Your email address should now appear on the **System** tab. A **Verified** status signifies that the SMTP server configuration is complete.
5. Check if the email you added now appears on the **From** dropdown selection of the Share Dashboard function. If it does, you can start sending reports and bot messages using this custom email.

Refer to the following articles for more information on sending snapshots and bot messages:

- [Sharing a Dashboard Using the Snapshot Function](#)
- [How to Create a Bot - Define the bot alert script](#)

6. When the snapshot is triggered, you can check the email delivery status on Mailjet.



7. When you see the status is Delivered, you can go to the inbox to check.

