

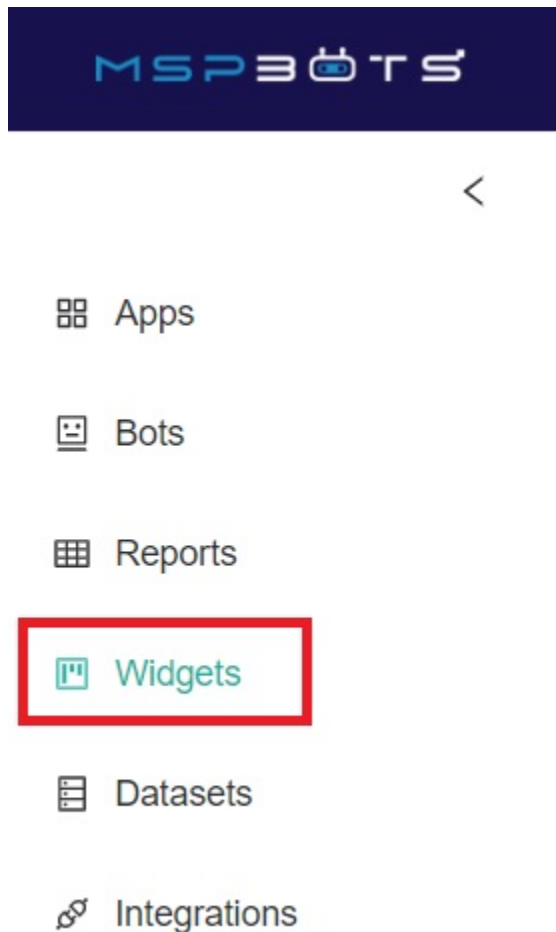
# How to Add PSA Hyperlinks to Ticket Numbers in MSPbots - Autotask

You can hyperlink the tickets on the MSPbots widgets to the corresponding tickets. This is done by editing the columns in the data source settings.

*This procedure is for Autotask users.*

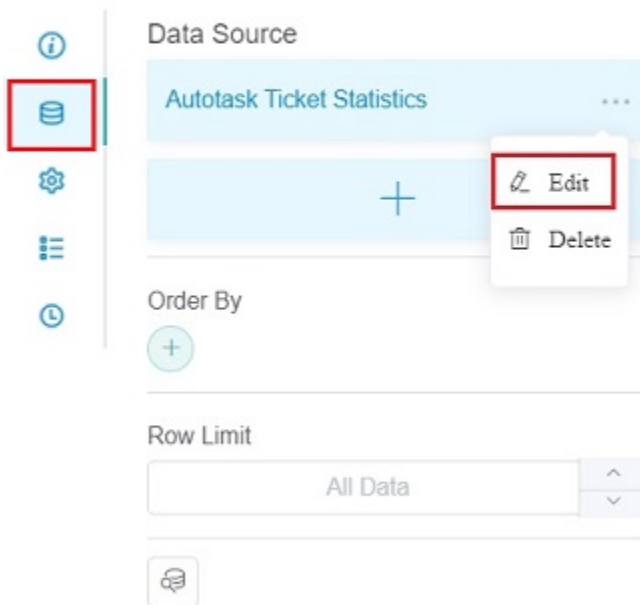
## To hyperlink tickets

1. Log in to the MSPbots dashboard and navigate to **Widgets** on the menu.



2. Search for the widget that you want to modify and open it.
3. On the Widget Builder window, click the **Dataset**.

## Widget Builder



4. Click the **ellipsis** button, then click **Edit**.

5. Add the ticket ID to the dataset settings.

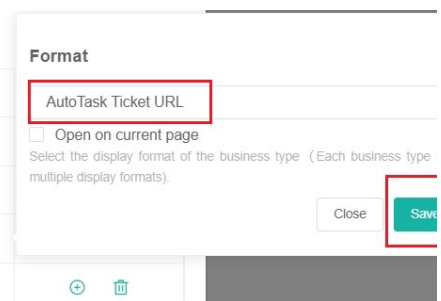
Columns Display:

Select All Clear All

Column Name	Alias	Business Type
ticket_number	Ticket #	Text
client	Client	Text
ticket_id	ticket_id	Hyperlinks
create_date	Date Created	Date Time

Row Limit

All Data



- Add a new column by clicking **+**.
- Select **ticket\_id** from Column Name and Alias dropdown lists.
- Select **Hyperlinks** for Business Type.
- Click the **paintbrush** icon and select **Autotask Ticket URL** from the **Format** dropdown list.
- Click **Save**.

6. Add the ticket number to the dataset settings.

Dataset: Autotask / Autotask Ticket Statistics

Name:

Columns Display: Select All Clear All

Column Name	Alias	Business Type
ticket_number	Ticket #	Hyperlinks
client	Client	Text
create_date	Date Created	Date Time

**Format**

AutoTask Ticket URL

☐ Open on current page

Select the display format of the business type. (Each business type has multiple display formats).

Close Save

- Click **+** to add a new column.
- Select **ticket number** for Column Name and **Ticket #** for Alias.
- Select **Hyperlinks** for Business Type.
- Click the **paintbrush** icon and select **Autotask Ticket URL** from the **Format** dropdown list.
- Click **Save**.

7. Click **Save** to apply the new settings. When you drill down on a widget, you will see that the entries on the **Ticket #** column are now hyperlinked.

Ticket #	Title
<a href="#">T20220221</a>	Reboot ABS tonight
<a href="#">T20220222</a>	Bootable Screenshot for CLOUD02
<a href="#">T20220223</a>	Manual Windows Server Updates
<a href="#">T20220225</a>	Manual Windows Server Updates
<a href="#">T20220228</a>	Bootable Screenshot for ABS-DC02
<a href="#">T20220235</a>	Bootable Screenshot for ABS-EX02
<a href="#">T20220241</a>	Bootable Screenshot for XE2102